

Sanitized - Approved For Release

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RESTRICTED DISSEMINATION

MEMORANDUM FOR:

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SUBJECT : Courier Service for Records Center

1. Shortly after 1 January 1955 the Records Center is to be moved to [REDACTED]. As material and records requested by the Headquarters components must be delivered from the Center, it appears that the most efficient method of operation is to have [REDACTED] assume full responsibility for such delivery. At the present time this cannot be done because of lack of personnel at [REDACTED]

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3. [REDACTED] is authorized to arrange immediately for the recruitment and clearance of two courier type personnel. This may be accomplished by stable slotting against the present Logistics Office table of organization.

for 1st W. G. Lloyd  
1. L. WHITE  
Deputy Director  
(Administration)

cc: Assistant Director for Personnel  
Management Staff ✓

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